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| psu logo | **PUBLICATION REQUEST FORM**PANGASINAN STATE UNIVERSITY. .Campus |
| **NAME** |  | **UNIT** |  | **DATE :** |
| **TITLE OF THE ARTICLE** |  |
| **OBJECTIVE**  |

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| **CATEGORY OF PUBLICATION** *(Please tick the box)* **:** |
|  |
|  |  | Memorandum |  | Tarpaulin Layout |  | News/Feature Article |  | Advisory |  | Policy |
|  |
|  |  | Announcements |  | Photo News |  | Others, please specify : |  |  |
|  |
|  |  |
| **WHERE TO PUBLISH?** |  |  | PSU Echoes |  | National Newspaper |  | PSU Website |  | LED Display |
|  |
|  | Local Newspaper |  | PSU Facebook Page |  | Tarpaulin |
|  |  |
| **RISK/S IF NOT PUBLISHED**  |

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| **TARGET DATE OF PUBLICATION** |  |
| **TARGET AUDIENCE/RECIPIENTS** |  |
| **TO BE FILLED OUT BY PRPIO PERSONNEL** |
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| **EVALUATION CRITERIA :**  |  | Relevance |  | Timeliness |  | Completeness of Data |
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| **ACTION TAKEN :** |  | Approved |  | Not Approved, Reason: |  |  |
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*FM-TM-PRO-01*

*Rev. 01*

*24-June-2019*

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