

PANGASINAN STATE UNIVERSITY
Lingayen, Pangasinan
INDICATIVE ANNUAL PROCUREMENT PLAN CY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Maintenance & Other Operating Expenses										720,573,000.00	720,573,000.00		
Travelling Expenses										16,362,000.00	16,362,000.00		
50201010	Travelling Expenses-Local									9,906,000.00	9,906,000.00	-	
	Provision for various research presentations local level and MOA signings	Research services	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		GAA	165,000.00	165,000.00			
	Regular seminars, conventions, travels and other related activities of researchers	Research services	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		Income	1,500,000.00	1,500,000.00			
	Provision for various student related travels and faculty coaching activities	Student and Faculty departments	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		Income	1,700,000.00	1,700,000.00			
	Extention related local travels	Extension office	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		GAA	165,000.00	165,000.00			
	Provision of local travels of all employees for trainings, seminars, conferences and others	All Units	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		Income	3,500,000.00	3,500,000.00			
	IGP related travel activities	IGP	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		Income	500,000.00	500,000.00			
	Provision of local travels of all employees for trainings, seminars, conferences and others	All Units	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		GAA	2,376,000.00	2,376,000.00			
50201020	Travelling Expenses-Foreign									6,456,000.00	6,456,000.00	-	
	Provision for international linkages	Academic and Administrative Services	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		GAA	328,000.00	328,000.00			
	Provision for various research presentations international level and MOA signings	Academic and Administrative Services	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		GAA	328,000.00	328,000.00			
	Provision for various international conferences and MOA linkages OUS and SAS	Academic and Administrative Services	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		Income	2,800,000.00	2,800,000.00			
	International competitions and other presentations	Academic and Administrative Services	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		Income	2,000,000.00	2,000,000.00			
	Provision for ETEEAP activities on international accreditations	Academic and Administrative Services	NO	Sec. 53.14 Revised IRR of RA 9184 and EO 77		As the need arise		Income	1,000,000.00	1,000,000.00			
50202010	Training and Scholarship Expense							GoP		23,146,000.00	23,146,000.00	-	
	Provisions for various trainings and workshops	All units	NO	Section 4.5 of Revised IRR of RA 9184		As the need arise		GAA	2,646,000.00	2,646,000.00			
	Provision for Tuition, stipends and other Scholarship Expense of Faculty and Students	All Campuses	NO	Section 4.5 of Revised IRR of RA 9184		As the need arise		Income	11,500,000.00	11,500,000.00			
								Income	9,000,000.00	9,000,000.00			
II. Supplies and Materials										72,055,000.00	72,055,000.00	-	
50203010	Office Supplies and Materials Expense									12,312,000.00	12,312,000.00		
	Provisions for commonly used office supplies and materials	All units	NO	Sec 53.5 of Revised IRR of RA 9184		To be procured on quarterly usage		GAA	4,312,000.00	4,312,000.00			
	Provisions for other office supplies and materials for operating activities	All units	NO	Competitive Bidding		To be procured on quarterly usage		Income	8,000,000.00	8,000,000.00			
50203020	Accountable Forms	Administrative offices	NO	Sec 53.5 of Revised IRR of RA 9184		As the need arise		GAA	231,000.00	231,000.00			
50203030	Non-Accountable Forms	Administrative offices	NO	Section 52 of Revised IRR of RA 9184		As the need arise		GAA	123,000.00	123,000.00			
50203090	Fuel, Oil and Lubricants Expense	Administrative offices	NO	Section 53.14 of Revised IRR of RA 9184		As the need arise		GAA	5,354,000.00	5,354,000.00			
50203100	Agricultural and Marine Supplies Expense	Research, extension and academic units	NO	RA 11321/Sec. 22 of GAA/ GPPB Resolution 18-2021		To be procured on quarterly usage		GAA	762,000.00	762,000.00			
50203200	Medical, Dental and Laboratory Supplies Expense	Medical and Dental Office	NO	Competitive Bidding		To be procured on quarterly usage		GAA	-	-			
50203990	Other Supplies and Materials Expense	All Campuses	NO	Competitive Bidding		To be procured on quarterly usage		GAA	22,328,000.00	22,328,000.00			
50203990	Various Supplies Requirement for all campus activities and university projects	All Campuses	NO	Competitive Bidding		To be procured on quarterly usage		Income	30,945,000.00	30,945,000.00			
III. Utility Expense										42,004,000.00	42,004,000.00	-	
	Electricity Expense	All Units	NO	Renewal (WETI)		NA		GAA/Income	38,670,000.00	38,670,000.00			
	Water Expense	All Units	NO	Renewal (WETI)		NA		GAA/Income	3,334,000.00	3,334,000.00			
IV. Communication Expense										22,440,000.00	22,440,000.00	-	
50205010	Postage and Courier Services	All Units	NO	Sec. 53.5 of Revised IRR of RA 9184		as the need arise		GAA/Income	333,000.00	333,000.00			
50205020	Telephone Expense- Landline	All Units	NO	Renewal (WETI)		Quarter 1		GAA/Income	2,470,000.00	2,470,000.00			
50205020	Telephone Expense- Mobile	All Units	NO	Renewal (WETI)		Quarter 1		GAA/Income	3,782,000.00	3,782,000.00			
50205030	Internet Subscription	All Units	NO	Renewal (WETI)		Quarter 1		GAA/Income	15,414,000.00	15,414,000.00			
50205040	Cable Satellite, Telegraph and Radio Expense	All Units	NO	Renewal (WETI)		Quarter 1		GAA/Income	441,000.00	441,000.00			

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
V. Awards and Prizes									13,934,000.00	13,934,000.00	-		
50206010	Awards/Rewards	All Units	NO	Sec. 4.5 Revised IRR of RA 9184		NA		GAA/Income	12,334,000.00	12,334,000.00			
50206020	Prizes	All Units	NO	Sec. 4.5 Revised IRR of RA 9184		NA		GAA/Income	1,600,000.00	1,600,000.00			
Survey, Research and Development expenses									500,000.00	500,000.00			
50207020	Research Survey and Development projects	Planning and Research	NO	NP- RA 53.9, 53.5, 53.12, 53.14		Quarter 1 and 2		Income	500,000.00	500,000.00			
50210030	VI. Extraordinary and Miscellaneous Expense	Office of the President	NO	Section 4.5 Revised IRR of RA 9184		NA		GAA	180,000.00	180,000.00			
VII. Professional Services									11,338,000.00	11,338,000.00	-		
50211010	Legal Services	All Campuses	NO	Section 4.5 Revised IRR of RA 9184		NA		GAA/Income	800,000.00	800,000.00			
50211020	Auditing Services	All Campuses	NO	Section 4.5 Revised IRR of RA 9184		NA		GAA/Income	276,000.00	276,000.00			
50211990	Other Professional Services	All Campuses	NO	Section 50 Revised RA 9184/ NP Sec 53.6		As the need arise		GAA/Income	10,262,000.00	10,262,000.00			
VIII. General Services									28,485,000.00	28,485,000.00	-		
50212020	Janitorial Services (hiring of job orders)	All Campuses	NO	Section 4.5 Revised IRR of RA 9184		To be procured on quarterly usage		GAA/Income	3,359,000.00	3,359,000.00			
50212030	Security Services (hiring of job orders)	All Campuses	NO	Section 4.5 Revised IRR of RA 9184		To be procured on quarterly usage		GAA/Income	7,311,000.00	7,311,000.00			
50212990	Other General Services (hiring of job orders)	All Campuses	NO	Section 4.5 Revised IRR of RA 9184		To be procured on quarterly usage		GAA/Income	17,815,000.00	17,815,000.00			
IX. Repairs and Maintenance									34,051,000.00	34,051,000.00	-		
50213040	Buildings and Other Structures								23,157,000.00	23,157,000.00			
	Repair and Renovation of various classrooms and educational facilities	All Campuses	NO	Competitive Bidding		Quarter 1		GAA/Income	7,342,000.00	7,342,000.00			
	Repair and Maintenance of various offices and facilities	All Campuses	NO	Competitive Bidding		Quarter 1		GAA/Income	15,815,000.00	15,815,000.00			
50213050	Repair of Machineries and Equipment	All units	NO	Sec. 53.9 Revised IRR of RA 9184		As the need arise		GAA/Income	8,136,000.00	8,136,000.00			
50213060	Repair of Motor Vehicles	All units	NO	Sec. 53.9 Revised IRR of RA 9184		As the need arise		GAA/Income	2,758,000.00	2,758,000.00			
50215010	Taxes, Insurance, Premiums and other fees	All units	NO	Sec. 53.5 Revised IRR of RA 9184		NA		GAA/Income	1,066,000.00	1,066,000.00			
50215020	Fidelity Bond Premium	All units	NO	Sec. 53.5 Revised IRR of RA 9184		NA		GAA/Income	260,000.00	260,000.00			
50215030	Insurance Expense								7,484,000.00	7,484,000.00			
	Insurance of Vehicles	All units	NO	Direct contracting(GSIS)		As per renewal period		GAA/Income	500,000.00	500,000.00			
	Insurance of Buildings	All units	NO	Direct contracting(GSIS)		As per renewal period		GAA/Income	6,984,000.00	6,984,000.00			
	Subsidies	Campuses	NO	Not applicable :Transfer of funds to income accounts (FHE collection)		Not Applicable		GAA	391,457,000.00	391,457,000.00			
XI. Other MOOE													
50216010	Labor and Wages	All units	NO	Section 4.5 Revised IRR of RA 9184		On a Monthly Requirement		GAA/Income	2,182,000.00	2,182,000.00			
50299010	Advertising Expense	All units	NO	Section 53.9 Revised IRR RA 9184		As the need arise		GAA/Income	1,704,000.00	1,704,000.00			
20299030	Printing and Publication Expense	Planning and academics	NO	Section 53.9 Revised IRR RA 9184		As the need arise		GAA/Income	6,713,000.00	6,713,000.00			
	Printing of Annual Reports	Planning office	NO	Section 53.9 Revised IRR RA 9184		Quarter 1		GAA/Income	500,000.00	500,000.00			
	Publication of Various research studies	Research office	NO	Section 53.6 Revised IRR RA 9184		As the need arise		GAA/Income	6,213,000.00	6,213,000.00			
50299030	Representation Expense								21,779,000.00	21,779,000.00			
	Provisions for meals and other materials durings meetings, workshops, conferences for administrative and other academic activities	Administration and Academic services	NO	Competitive Bidding		As the need arise		GAA/Income	2,500,000.00	2,500,000.00			
	Provisions for meals and other materials durings meetings, workshops, conferences for research activities	Research office	NO	Competitive Bidding		As the need arise		GAA/Income	3,000,000.00	3,000,000.00			
	Provisions for meals for University annual development activities	Human Resource office	NO	Section 53.9 Revised IRR RA 9184		As the need arise		GAA/Income	1,000,000.00	1,000,000.00			
	Provisions for student related fund activites	Student Affairs unit	NO	Section 53.9 Revised IRR RA 9184		As the need arise		GAA/Income	1,500,000.00	1,500,000.00			
	Provisions for graduation and other related activities	Academic services	NO	Competitive Bidding		As the need arise		GAA/Income	2,000,000.00	2,000,000.00			

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	Major conduct of activities requiring meals and representations	Administration and Academic services	NO	Competitive Bidding		As the need arise			GAA/Income	11,279,000.00	11,279,000.00		
	Provision for meals and other materials for small meeting and reimbursable activities	Administration and Academic services	NO	Section 53.9 Revised IRR RA 9184		As the need arise			GAA/Income	500,000.00	500,000.00		
50299040	Transportation and Delivery Expense	All units	NO	Section 52 Revised IRR of RA 9184		As the need arise			GAA/Income	1,381,000.00	1,381,000.00		
50299050	Rent and Lease	All units	NO	Section 53.10 Revised IRR of RA 9184		As the need arise			GAA/Income	5,641,000.00	5,641,000.00		
50299060	Membership, Dues and Contributions to Org.	All units	NO	Section 53.6 of Revised IRR of RA 9184		NA			GAA/Income	2,343,000.00	2,343,000.00		
50299070	Subscription Expense									14,068,000.00	14,068,000.00		
	Subscriptions of various journals and books	Library	NO	Competitive Bidding		As the need arise			GAA/Income	1,000,000.00	1,000,000.00		
	Other subscriptions	ICTMO	NO	Competitive Bidding		As the need arise			GAA/Income	7,068,000.00	7,068,000.00		
	Integrated School Management System	All units	NO	Competitive Bidding		As the need arise			GAA/Income	6,000,000.00	6,000,000.00		
	XII. Capital Outlay									318,000,000.00	720,573,000.00	318,000,000.00	
	Land and Land Improvements Outlay									10,000,000.00	-	10,000,000.00	
	Drainage System for PSU San Carlos Campus	San Carlos Campus	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	4,000,000.00		4,000,000.00	
	Land Improvement and Construction of Road Network with Drainage and Welcome Maker	Infanta Campus	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	6,000,000.00		6,000,000.00	
506040000	Buildings and Other Structure Outlay									178,000,000.00	720,573,000.00	178,000,000.00	
	Construction of IT Building and Provision of Computer and Other Equipment - Asingan Campus	PSU - Asingan	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		GAA	50,000,000.00		50,000,000.00	
	Construction of Multi-Purpose Hall at the LIS - Bayambang Campus	PSU Bayambang	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	10,000,000.00		10,000,000.00	
	Renovation of Auditorium (Open Grounds) - Bayambang Campus	PSU Bayambang	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	10,000,000.00		10,000,000.00	
	Upgrading and Rehabilitation of Fisheries Laboratory - Binmaley Campus	PSU Binmaley	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	5,000,000.00		5,000,000.00	
	Improvement of GTE Department Office - Binmaley Campus	PSU Binmaley	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	2,000,000.00		2,000,000.00	
	Construction of Biology and Physics Laboratory Room - Binmaley Campus	PSU Binmaley	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	6,000,000.00		6,000,000.00	
	Child Care Facility - Lingayen Campus	PSU Lingayen	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	2,000,000.00		2,000,000.00	
	TLE Practice House - Lingayen Campus	PSU Lingayen	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	2,000,000.00		2,000,000.00	
	Smart Room Digitization - San Carlos Campus	PSU San Carlos	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	4,000,000.00		4,000,000.00	
	Construction of a Chapel for San Carlos Campus	PSU San Carlos	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	10,000,000.00		10,000,000.00	
	Installation of a Hybrid Solar Panels for San Carlos Campus	PSU San Carlos	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	5,000,000.00		5,000,000.00	
	Construction of a Faculty Lounge for San Carlos Campus	PSU San Carlos	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	8,000,000.00		8,000,000.00	
	Construction of a School Canteen for San Carlos Campus	PSU San Carlos	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	10,000,000.00		10,000,000.00	
	Completion of Knowledge Center - Sta. Maria Campus	PSU Sta. Maria	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	10,000,000.00		10,000,000.00	
	Construction of a 3-storey Engineering metal works building - Urdaneta Campus	PSU Urdaneta	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	20,000,000.00		20,000,000.00	
	Installation of electrical substation (Phase I) - Urdaneta Campus	PSU Urdaneta	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	14,000,000.00		14,000,000.00	
	Construction of Two-Storey Quality Assurance Building with Amenities	Main	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	10,000,000.00		10,000,000.00	
5060407000	Furniture, Fixtures and Books Outlay									39,500,000.00		39,500,000.00	
	Various furniture outlays	All units	NO	Competitive Bidding		Quarter need			Income	39,500,000.00		39,500,000.00	
5060405000	Machinery and Equipment Outlay									85,000,000.00		85,000,000.00	
	Equipment for Completed Projects	PSU Bayambang	YES	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		GAA	20,000,000.00		20,000,000.00	
	Various computers, air conditioning units and other equipment outlay	All Campuses	NO	Competitive Bidding	Quarter 4 2023		Quarter 1 of 2024		Income	65,000,000.00		65,000,000.00	
5060405001	Transportation Equipment Outlay									5,000,000.00		5,000,000.00	
	One unit vehicle	Administration	NO	Competitive Bidding		Quarter 1 and 2			Income	5,000,000.00		5,000,000.00	
5060500000	Livestocks and Crops Outlay									500,000.00		500,000.00	
	GRAND TOTAL									1,038,573,000.00	720,573,000.00	318,000,000.00	

* MOOE- Based on CY 2024 NEP** CO Based on Budget Ceiling and Tier 2 Proposal

Recommending Approval:


DEXTER R. BUTED

VP for Planning and Finance Management

Approved:


DR. ELBERT M. GALAS
University President

