

1 **Minutes of the 1st Quarter Regional Techno-Transfer Cluster (RTTC) Virtual Meeting**

2 Host: ILAARRDEC, City of Batac, Ilocos Norte

3 March 15, 2022; Meeting ID: 901 139 5068; Passcode: 20220317

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6 **MEMBERS PRESENT**

7
8 **EPIFANIA O. AGUSTIN**

9 *(ILAARRDEC)*

Program Leader

10
11 **ARIS REYNOLD V. CAJIGAL**

12 *(MMSU)*

RTTG Coordinator

13
14 **MARILOU P. LUCAS**

15 *(MMSU, Represented by Ms. Bella Gervacio)*

RTTG representative

16
17 **JONATHAN VIERNES**

18 *(DOST-1)*

RTTG Representative

19
20 **FERLITA F. TOMAS**

21 *(ISPSC)*

RTTG Representative

22
23 **DR. JERRY DICHOSO**

24 *(UCU)*

RTTG Representative

25
26 **FRANCIS ALBERT ARGENTE**

27 *(PSU)*

RTTG Representative

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29 **FLORENCIO MALICAD**

30 *(PCC)*

RTTG Representative

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32 **MILDRED BARROGA**

33 *(PhilFIDA)*

RTTG Representative

34
35 **BENJIE L. OBOZA**

36 *(BFAR)*

RTTG Representative

37
38 **LOIDA PACURSA**

39 *(DA-RFO 1)*

RTTG Representative

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41 **RHONELLE SULICIPAN**

42 *(NTA)*

RTTG Representative

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44 **EMERITA GALISTE**

45 *(DMMMSU)*

RTTG Representative

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47 **MARIBEL ALUPAY**

48 *(PhilRice)*

RTTG Representative

49
50 **CHRISTOPHER BUENO**

51 *(UNP)*

RTTG Representative

1 **CMIs not presented**
2
3 **ABEGEL JOSON** RTTG Representative
4 (*ATI-RTC 1*)
5
6 **SAMSON C. NISPEROS** RTTG Representative
7 (*NLPSC*)
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9
10 **SECRETARIAT**
11
12 MARY ANNE BRUNO ILAARRDEC Secretariat
13 LORD IAN GALANO ILAARRDEC Secretariat
14 RYAN PASCUAL ILAARRDEC Secretariat
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1 **I. Call to Order**

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3 There having a quorum (14/16), the meeting was called to order at 02:03 in the afternoon by
4 Dr. Aris Reynold Cajigal, the RTTG Coordinator. Dr. Cajigal requested Ms. Bella Gervacio of MMSU to
5 lead the group in a prayer and after which the roll call by Mary Anne Bruno, ILAARRDEC secretariat. Dr.
6 Cajigal thanked the group for attending the online meeting.

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8 **II. Approval of the Agenda**

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10 Dr. Cajigal presented the agenda of the meeting and solicited other matters for inclusion.
11 There being no other inclusion, Dr. Francis Argente of PSU moved for the approval of the agenda, which
12 was duly seconded by the group.

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Action: Approved

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15 **III. Reading and approval of the minutes of the previous meeting**

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17 Dr. Cajigal led the reading of the minutes of the previous meeting. On page 5, line 40, Dr.
18 Cajigal corrected the word “PAPES” should be “PAFES”. There being no other corrections to the minutes
19 of the previous meeting, Prof. Emerita Galiste of DMMMSU moved for its approval, seconded by the
20 body, and approved.

21

Action: Approved

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23 **IV. Matters arising from the minutes of the previous meeting**

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25 **Submission of reports**

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27 Dr. Aris Reynold Cajigal reminded the Project Leaders of the DOST-PCAARRD funded projects
28 to submit both the technical and financial reports of the projects to the consortium. Dr. Agustin
29 seconded and suggested the group to separately endorse/submit the financial report to DOST-
30 PCAARRD accounting office likewise, the technical report to the concerned monitoring division.

31

32 **Submission of the lacking documents for the issuance of the Fairness Opinion Report (FOR) for the
33 chevon products**

34

35 The secretariat informed the group that Dr. Anabelle Valdez’ project team is still finalizing the
36 licensing agreement. Dr. Agustin requested Prof. Emerita Galiste of DMMMSU to update the
37 consortium regarding the status of such.

38

39 **V. Items for Discussion**

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41 **A. Vegetable FIESTA proposal (Technologies to be highlighted from the CMIs)**

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43 Dr. Cajigal informed the group that the consortium together with other collaborating consortia
44 conducted the workshop on March 9, 2022 to finalize the proposal on Vegetable FIESTA. He presented
45 the different activities to be conducted to include as preliminary activity the inventory of Technologies
46 along Vegetable.

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1 Dr. Agustin then requested the RTTG representatives to look for technologies along vegetables
2 that are ready for dissemination as this will be used for the identification of technologies to be
3 highlighted and showcased in the FIESTA.

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5 **B. CMI activities vis-à-vis the consortium WFP for Q1**

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7 Dr. Agustin presented the activities of the consortium specifically the activities to be
8 implemented/spearheaded by the RTTC.

9
10 With regard to the attendance of the RTTC representatives to the quarterly meeting, Dr. Agustin
11 suggested for the consortium to provide the certificate of attendance to the representative who
12 actually attended the meeting.

13
14 For the revitalization of the FITS Centers, Dr. Agustin requested UNP to look into the
15 reactivation/establishment of FITS Center in Bantay, Ilocos Sur.

16
17 Dr. Cajigal then requested the approval of activities presented.

18
19 **Resolution No. 01, s. 2022**

20
21 “Resolve, as it is hereby resolved, to approve the indicated
22 activities of the RTTC in the 2022 WFP”.

23
24 **C. Farmer’s Forum scheduled for Q2 (schedule and topic): ATI-RTC 1 and PhilRice**

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26 Dr. Cajigal informed the group that the Farmer’s Forum in collaboration with ATI-RTC 1, and
27 PhilRice is scheduled on the 2nd Quarter. He told the group that ILAARRDEC thru DOST- PCAARRD
28 allotted funding amounting to Php20,000 each activity.

29
30 As such, Dr. Cajigal requested PhilRice and ATI-RTC 1 to identify the topics to be discussed,
31 tentative date, participants, and mode of implementation.

32
33 **D. Schedule and topics of the quarterly Webinar Series**

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35 Dr. Cajigal solicited to the group topics to be discussed in the quarterly webinar series. The
36 group suggested and agreed to the following schedules and topics:

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38

Schedule	Topics	Agency
Q1	Bee Keeping	DMMMSU
Q2	Bolinao Chicken	MMSU
Q3		BFAR-1; PSU; UCU; UNP; ISPSC; NLPSC
Q4		DA-RFO 1; PhilRice
Fund:	PCAARRD/Consortium Fund: Professional Fee of the Speaker (1 day)	
Mechanics	ILAARRDEC – will spearhead the conduct of the webinar series (dissemination, zoom account); CMIs to spearhead the invitation of Speaker	

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49 For the Virtual tour, BFAR-01 suggested to showcase the Seaweed Culture Laboratory in
50 Alaminos City, Pangasinan.

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Resolution No. 02, s. 2021

“Resolve, as it is hereby resolved, to approve
the schedule of quarterly webinar series”.

E. Schedule of the Webinar on Writing Training Modules

Dr. Cajigal informed the group that one of the identified capability building trainings scheduled in the 2nd quarter is the webinar on writing training modules. This is in collaboration with ATI-RTC 1. He further informed the group that this will be conducted virtually. Funding support will come from the Consortium Fund.

He then requested the secretariat to coordinate with ATI-RTC 1 and schedule the date of implementation likewise, to identify Resource Speaker.

F. Activities for implementation for the Revitalization of the FITS Centers

Dr. Cajigal informed the group the activities to be implemented for the revitalization of the FITS Centers. These include the conduct of assessment of the FITS Centers, distribution of IEC materials and others. He then requested the RTTC representatives to start coordinating with the different municipalities for them to assess the status of the centers. Prof. Emerita Galiste suggested and seconded by other representatives that a letter from the consortium signed by the RRDCC Chair or the program leader be prepared for them to give to the concerned municipalities during their visit. However, Dr. Cajigal said that the representatives can prepare the letter and they will go not for their agency but as representative of ILAARRDEC which the group disagreed. Hence, Dr. Cajigal said that the said matter will be further discussed during the next meeting with some inputs from ATI-RTC 1.

VI. Other Matters

Schedule and mode of quarterly meetings

The group agreed to the propose RTTC schedule and mode of quarterly meetings. Meetings will be conducted face to face but can be done virtually according to the travel restrictions if there will be. Below is the schedule of meetings:

Schedule		Host CMI
1 st Quarter	March 15	ILAARRDEC
2 nd Quarter	June 23	PCC
3 rd Quarter	Sept 21	DA-RFO 1
4 th Quarter	Dec 9	MMSU

Resolution No. 03, s. 2021

“Resolve, as it is hereby resolved, to approve the schedule
And host CMI of RTTC quarterly meetings for 2022.”

Schedule of review and monitoring of ILAARRDEC coordinated (DOST-PCARRD funded projects)

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2 Dr. Cajigal presented the list of on-going projects specifically the Technology Transfer projects
3 being monitored by the consortium. Dr. Agustin also informed the group that the consortium will be
4 conducting both on-site and online monitoring of the mentioned projects. The projects to be
5 monitored are the following:
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7

8 Project Title	9 Implementing Agency	10 Start	11 End
12 Bio-Intensive Gardening (BIG)-Panlaban sa COVID-19 para sa Ilocos	MMSU	March 2021	Feb 2022 Requested for extension
13 Establishment of the MMSU-PCAARRD Agri-Aqua Technology Business Incubator (MMSU-PCAARRD ATBI)	MMSU	Jan 2021	Dec 2022
14 DOST-PCAARRD-DMMMSU Agri-Aqua Technology Business Incubator-Phase 2	DMMMSU	July 2021	August 2023
15 Sustaining MMSU's IP-TBM Office and Enhancing IP-TBM Offices among Member Agencies of the Ilocos Agriculture, Aquatic and Natural Resources Research and Development Consortium (ILAARRDEC)	MMSU	Jan 2020	Dec 2021 Requested for extension
16 Advancing Technopreneurship in Ilocandia through the Regional Agri-Aqua Innovation System Enhancement (RAISE) Program	MMSU, DMMMSU, NLPSC, ISPSC, UNP, PSU	Jan 2022	

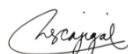
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27 **VII. Matters for Information**

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29 Dr. Cajigal informed the group the various documents for information such as the call for
30 nominations for the ASEAN Prize 2022 likewise, the call for applicants for the PhilFrance DOST
31 Fellowship Programme for the CMI's consideration. He further said that the announcements were
32 forwarded to them via email.
33

34 Dr. Agustin also requested Mr. Ryan Pascual, ILAARRDEC Secretariat to walk-through on the
35 consortium webpage where the documents can be download.
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37 The meeting was adjourned at 05:14 p.m. Dr. Agustin and Dr. Cajigal thanked the CMIs for
38 attending the Quarter 1 RTTC virtual meeting.
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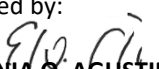
40 Prepared by:



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42 **ARIS REYNOLD V. CAJIGAL**
43 *RTTG Coordinator*

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45 
46 **MARY ANNE R. BRUNO**
47 *ILAARRDEC Secretariat*

48 Attested by:

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50 **EPIFANIA O. AGUSTIN**
Program Leader